

LINCOLN TOWING SERVICE  
4882 N. CLARK ST. & 4601 W. ARMITAGE  
CHICAGO, IL. 60640 & 60639  
773-561-4433 & 773-237-0006  
FAX # 773-561-6730

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Instructions for service agreement

1. Print document and fill in all fields
2. Fax the completed documents to: 773-561-6730
3. If faxing is not available, you may choose to mail them to us at either of the above addresses

If you have any questions or need assistance in completing the forms please call our office.

Thank you,

Management

**LINCOLN TOWING SERVICE  
SERVICE AGREEMENT**

I or we, \_\_\_\_\_ located at \_\_\_\_\_  
\_\_\_\_\_ Chicago, IL.

Hereby appoint, authorize, empower, and direct **LINCOLN TOWING SERVICE**, 4882 N. Clark, Chicago, IL. or 4601 W. Armitage, Chicago, IL. to remove and tow all illegally parked or trespassing vehicles from the property which I or we control as owners, agents, or lessees in violation of the parking limits are as follows:

Address of parking lot: \_\_\_\_\_

Type of service (circle one):      call lot                  patrol lot                  surveillance

Patrol or surveillance hours from: \_\_\_\_\_ a.m./p.m. to \_\_\_\_\_ a.m./p.m.

Authorized callers: \_\_\_\_\_

\_\_\_\_\_

(list any additional callers on a separate sheet)

Sticker description: \_\_\_\_\_

Security code or password (optional): \_\_\_\_\_

Signs to be installed: \_\_\_\_\_ Amount \$ \_\_\_\_\_

Effective date: \_\_\_\_\_

I or we also authorize any of our bona fide employee's to act as our agents in making calls and complaints to LINCOLN TOWING SERVICE for the purposes of obtaining the removal and towing of illegally parked or trespassing vehicles on or upon property I or we control or own as agents or lessees. It is fully understood between the parties hereto that the cost of towing and removing said illegally parked or trespassing vehicles will be the responsibility of LINCOLN TOWING SERVICE, and that the owners or operators of the removed and towed vehicles will be charged the cost of this service.

The owner herewith assigns and sets over to LINCOLN TOWING SERVICE, such right, claim or cause of action that the owner may have in law against the trespassing motor vehicle and LINCOLN TOWING SERVICE, may sue in law or equity directly or by way of counter claim the trespassers for such damage as may be allowed by law.

I or we agree that this power or authorization and direction is to remain in effect until notice or revocation is received by LINCOLN TOWING SERVICE, in writing by certified mail.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Accepted and approved:

LINCOLN TOWING SERVICE

By: \_\_\_\_\_

\_\_\_\_\_  
*Signature*

Manager of premises:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Office phone: \_\_\_\_\_

Cell phone: \_\_\_\_\_

Email: \_\_\_\_\_

Ill. C.C.92-RTV-R

*(the above information is essential for proper service)*

Contract # \_\_\_\_\_

ILLINOIS COMMERCE COMMISSION  
**Relocator Contract Summary Form**  
Pursuant to Chapter 625 ILCS Section 5/18a,  
Illinois Commercial Relocation of Trespassing vehicles Law  
Revised 7-01

I, \_\_\_\_\_, authorize the following named  
(authorized agent/property owner)

Licensed commercial relocator LINCOLN TOWING SERVICE 92 to remove all illegally parked  
(RTV-R)  
vehicles from the following properties owned by \_\_\_\_\_  
(name of property owner)

\_\_\_\_\_  
(address of property owner) (phone number/property owner)

Description of property: \_\_\_\_\_  
(apt. complex, gas station, restaurant, etc.)

Address of property: \_\_\_\_\_  
(number and street)

\_\_\_\_\_  
(city) (state) (zip code)

Type of contract: Call \_\_\_\_\_ Patrol \_\_\_\_\_ Other \_\_\_\_\_

How far is the property from relocator? \_\_\_\_\_ miles Is the property in an unincorporated area? \_\_\_\_\_

Was this property under contract to another Relocator (yes/no)? \_\_\_\_\_

**This contract may be canceled only upon 10 days written notice to other party.**

Authorized Agents on Property

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

Signature: \_\_\_\_\_  
(property owner)

\_\_\_\_\_  
(relocator)

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Thank you for considering **Lincoln Towing Service** for your towing needs. The following information is provided to assist you with our services.

**Call Lots:**

As per our service agreement, if your lot is on an “*on call*” basis – we will provide service as follows.

1. An authorized individual (as listed on service agreement) must call our office.
2. **Lincoln Towing** will dispatch a truck to your location and call when the truck arrives.
3. The authorized individual who called must meet our driver in the lot, point out the vehicle to be towed and sign an authorization form.
4. **Lincoln Towing** will then tow the vehicle away.

**Lincoln Towing** will tow a car away *only* if an authorized individual signs for the vehicle. **Lincoln Towing** will not under any circumstance release the names of authorized callers to any individual who calls for or claims a towed vehicle. Property owners or agents should notify **Lincoln Towing** as soon as possible if there are changes to the list of authorized callers.

**Patrol or Check Lots:**

As per our service agreement, if your agreement is on a patrol or check basis – we will provide service as follows:

**Lincoln Towing Service** will issue parking permits to the property owner or management agent. These permits must be placed in the designated area on the vehicle. Any vehicles without permits will be towed away.

**Lincoln Towing Service** will NOT be responsible for vehicles parked in you lot without a permit. It is the responsibility of the property owner or agent to inform tenants that a permit must be on the vehicle. If a tenant allows a friend, relative or anyone else to use his parking space, a parking permit must still be on the vehicle. If for some reason a vehicle will be parked in the lot without a permit, the property owner or agent must inform **Lincoln Towing** not to tow the vehicle. **Lincoln Towing** does not accept business cards or notes on the vehicle in place of a parking permit.

If your lot is to be used for a special event, please notify **Lincoln Towing** to temporarily place your lot on hold for that time period.

Questions or comments concerning our services should be directed to our office.